

## IEEE EMBC2013 論文投稿について

論文投稿のステップは次の通りです。

### 1. IEEE Papercept の PIN を取得する。

すでに PIN をお持ちの方は新たに取得する必要はありません。

PIN を取得もしくは以前に取得した PIN を確認するためのサイトは

<https://embs.papercept.net/conferences/scripts/pinwizard.pl>

になります。PIN は非会員でも取得可能ですが、投稿時には著者全員の PIN が必要になります。PIN の取得は無料です。

**PIN Wizard**

[Close](#) [Refresh](#)

To submit a paper for the conference a Personal Identification Number (PIN) is needed for each author.  
To see the reviews and to submit the final version of the accepted paper you also need a password

Use this wizard to

Find your own or someone else's PIN	<input type="button" value="Next"/>
Retrieve your password if you have a PIN but no password	<input type="button" value="Next"/>
Register a new PIN if you never obtained a PIN before	<input type="button" value="Next"/>
Update your personal information	<input type="button" value="Next"/>

### 2. 大会の Registration System にアクセスし、査読料\$25 の支払いを行う。

投稿には論文 1 本毎に\$25USD の査読料が必要です。著者 1 名あたり 2 本まで投稿が可能です。尚、1 本分の\$25 は参加費から割引かれる予定です。

いかなる場合でもこの査読料は返還されません。 Reject の場合には Late Breaking Paper (1 ページ)に再度投稿することができますが、この場合には新たに\$25 が必要となります。

Registration System は大会のページとも Papercept (論文投稿のためのサイト) とも異なるサイトです。PIN を取得しないと、このサイトには入れません。著者の内誰か 1 名が有効なクレジットカードを用いてこの手続を行なって下さい。

<https://embs.papercept.net/conferences/scripts/start.pl>

の最下段にある EMBC'13 のリンクから 2 つ目の Register for EMBC'13 というリンクをたどって下さい。

 <p>EMBC'13 35th IEEE EMBC Osaka</p>	<p><b>35th Annual International IEEE EMBS Conference</b></p> <p>Last updated December 23, 2012.  <b>TEMPLATES:</b> Please use the required <a href="#">word template</a> or <a href="#">TeX package</a>  <b>DEADLINE:</b> EMBC'13 initial submission <a href="#">More...</a></p>	<p>July 3-7, 2013, Osaka International Convention Center, in Osaka, Japan</p> <ul style="list-style-type: none"> <li>▪ <a href="#">Submit a contribution to EMBC'13</a></li> <li>▪ <a href="#">Register for EMBC'13</a></li> <li>▪ <a href="#">Contact the EMBC'13 organizers</a></li> <li>▪ <a href="#">Log in</a></li> </ul>
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まず、PIN とパスワードを入力して下さい。

**Log In**

Log in with your credentials for The Engineering in Medicine and Biology Conference Management System

Enter your PIN or Login alias

Enter your password

[Log in](#) It may take a moment until the page opens

First time users [Register a PIN](#)

Forgotten PIN or password [Retrieve login information](#)

下記のページに入りますので、Connect to the Registration system  
と書かれたリンクをたどって Registration のページへ移動して下さい。

**Excess page charge.** If the page count of a manuscript that is to be uploaded for final submission exceeds the page limit a page charge applies to each excess page. The excess page charges are indicated in the list below. Please make a note of the numbers of those papers for which you plan to pay an excess page charge during the registration.

The registration information is updated from the registration server every 5 minutes  
The last update was initiated 2:51 minutes ago  
Click on [Refresh](#) to view the current page with updated registration information

[Connect to the Registration system](#) in a new window or tab

[View your current registration data](#)

[Submit a new contribution to EMBC'13.](#) This will log you off

[Go to your Author workspace.](#) You may also click on any submission number to go to your Author workspace

ただし、この段階では参加費の支払いは必要ありません。次は本人確認を行います。 Registration type を author にして下さい。

**Invitee Information**

For more information on membership, [click here](#).

* Masayuki Nambu	Yes
* First/Personal Name:	
* Last/Family/Surname:	
* Email Address:	
* Registration Type:	Author

その後、個人情報や (PIN の情報から自動的に入力されます)、当日の介助の必要性などの情報を入力した後、投稿する論文の本数を入力します (下記の場合は1)。

Registration Information
Item Selection
Summary
Payment

**Manuscript Submission Deposit**

1	Quantity @ \$25.00/each
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入力内容を確認します。

**Registration Summary**

Print

[Redacted] (Edit)

Email Address:	CC Email Address:
<span style="background-color: black; color: white; padding: 2px;">[Redacted]</span>	<span style="background-color: black; color: white; padding: 2px;">[Redacted]</span>
Company, University or Other Affiliation:	Job Title:
<span style="background-color: black; color: white; padding: 2px;">[Redacted]</span>	Prof.
Primary Contact Number:	Emergency Contact:

最後にクレジットカードの情報を入力し **Finish** のボタンを押せば完了です。

**Payment Method**

General attendees (non authors) are eligible for a registration refund if the refund is requested prior to June 3, 2013 and will incur a processing fee of \$50. There are no registration refunds after June 3, 2013. Authors who have uploaded their papers are NOT entitled to any refunds.

**Credit Card - Enter your information in the section below.**

**Credit Card Payment Information**    

Credit Card Payment: \$25.00

\* **Name on Card:**

\* **Type:**

\* **Credit Card #:**

\* **Card Security Code:**  (What is this?)

\* **Expiration Date:** Month:  Year:

\* **Address:**

\* **City:**

US State/Canadian Provinces:

ZIP/Postal Code:

\* **Country/Region:**

### 3. Papercept から投稿する

まず一旦 Papercept からログアウトして下さい。その後下記のサイトの Papersubmission のボタンを押して投稿を進めて下さい。

<http://www.embc2013.embs.org/proposal.html>

尚、Papercept は利用時間が 60 分を超えるとやり直しになりますのでご注意ください。

まず、論文のタイトル、著者の人数、著者全員の PIN、テーマ、キーワード、発表の形式（希望）、アブストラクトなどを入力してください。

Submit Contributed paper to 35th Annual International IEEE EMBS Conference	
<b>Submission Information Section</b>	Use this page to submit a contributed paper Complete the fields in this section and click on the Next button All fields are required, including the keywords  Warning: The browser Back button has been disabled. Do not use it during the submission
Type of submission	Contributed paper
Title of the paper*	Test Submission for IEEE EMBC2013
How many authors does the paper have?*	2
	Follow the link <a href="#">PIN</a> to look up or register your Personal Identification Number (PIN) and the PINs of all your co-authors in a separate browser window List the PINs in the order in which the authors appear in the paper and check the corresponding author
Enter the PIN of author 1* Click on <a href="#">Check</a> to check the PIN	<input type="text"/> <input type="text"/> <input checked="" type="radio"/> Corresponding author
Enter the PIN of author 2* Click on <a href="#">Check</a> to check the PIN	<input type="text"/> <input type="text"/> <input type="radio"/> Corresponding author
Select a Theme*	10. Healthcare Information Systems; Telemedicine Select a Theme before you choose your keywords
Keywords*	<a href="#">Click to choose an ordered set of keywords</a> Personal health informatics; Personal health records; Personal health systems
Type of presentation*	Lecture presentation
Abstract* Must fit in box	This is a test submission

注意事項に同意（I agree をチェック）し Next のボタンを押して下さい。

Commitment*	By uploading this manuscript I certify that  (1) the manuscript is submitted with the full knowledge and consent of all co-authors (if any), and that I will undertake to keep my co-authors informed of all correspondence about the manuscript.  (2) contents of this manuscript are original and it is not being submitted simultaneously for consideration towards publication in another conference or journal. I understand that all submissions will be checked by the iThenticate tool for plagiarism and excessive reuse of authors own existing material. In cases of plagiarism or excessive reuse, all results will be reported to the IEEE for further investigation.  (3) in the event that the manuscript is accepted, the authors will provide a final version that will fundamentally correspond, in length and contents, to the submitted version, except for parts that might be added or modified to comply with the reviewers' suggestions. It is considered unethical to shorten or otherwise alter the final version in ways that make it weaker than what was approved by the reviewers.  (4) none of the authors are on the IEEE Restricted Author List.  I also understand that  (1) by submitting my manuscript through the EMBS conference paper management system, I am permitting the EMBS society access to my contact information and research interests. I agree that this data may only be used by the EMBS designated users to contact me regarding future events sponsored by the society and to assist its editorial board to identify qualified reviewers for peer review of submissions to its conferences.  (2) if my manuscript is accepted by the conference, I or one of my co-authors or colleagues will attend the conference to present the paper and will comply with the conference registration policy.  (3) failure to comply with above may lead to the Engineering in Medicine and Biology Society preventing me and my co-authors from submitting manuscripts to future events.  <input checked="" type="checkbox"/> I agree
<b>Next</b>	<input type="button" value="Next"/> Click on the Next button to verify the data that has been entered and to continue to the File Upload Section  <a href="#">Cancel</a>

この時点で、PIN に割り当てられた情報より、支払いが済んでいるかがチェックされます。論文 1 本あたり \$25 の査読料が支払われていれば次のプロセスへ進みます。支払いが済んでいなければエラーとなり Registration のページへ誘導されます。次のプロセスで、作成した論文をアップロードします。アップロードされた論文は pdf ファイルに変換されます。最後に Submit のボタンを押せば論文が投稿されます（アップロードだけでは投稿は完了しません）。

File upload is required. Single file with the extension pdf. The page limit is 7 pages. The maximal file size is 5 MB

LaTeX mode  Automatic  XeLaTeX  PdfLaTeX  LaTeX

Locate your file on your computer

Extension pdf, doc, docx or zip. Maximal file size 6 MB  
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You uploaded the file ieee2013\_test.doc  
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[View the Log](#)

**Press Submit to upload the submission**  
**This may take a few moments**

**Submit**

Please review the information carefully before you submit the paper. The corresponding author and all other authors will receive an acknowledgement by e-mail after the submission has been completed. To update the submission information or to re-upload the file after completing the submission log in with your PIN and password before the submission deadline January 18, 2013.

Return to the Information Section [Return to the Information Section](#)

Cancel the submission [Cancel the submission](#)

投稿が完了すると下記の一覧が表示されます。その際 Submission number が割り当てられます。最後に Finish のリンクをクリックすると投稿が完了となります。

Please note: You may update or re-upload your submission until the submission deadline January 18, 2013 after logging in with your PIN and password

**You successfully completed this submission:**

Submission number	██████████
Authors and PINs	██
Corresponding author	██
Title	Test Submission for IEEE EMBC2013
Date submitted	December 24, 2012
Type of submission	Contributed paper
Status	Received
Type of presentation	Lecture presentation
Award candidate	
Keywords	Personal health informatics; Personal health records; Personal health systems
Profile	10: Healthcare Information Systems; Telemedicine

[Download](#) an archive copy of the submission file

**Finish** [Finish](#)

After finishing make sure to log in regularly to your workspace with your PIN and password to check the progress of the submission